

**PAY & ALLOWANCES
FOR THE EMPLOYEES OF
TAALEEM FOUNDATION**

NOTIFICATION

No. TF/HO/Rules/1434

Dated: 3rd March 2014

In exercise of the powers conferred by the “Memorandum and Articles of Association” of the Taaleem Foundation (A registered body under the Societies Registration Act, vide Government of Balochistan Certificate of Registration No. 656 of January 1993), and in pursuance of the HR Service Rules dated 28th February 2014, the Foundation is pleased to revise the pay and allowances for the employees of TF Head Office and TF Grammar School System with immediate effect as follows:

Salary Structure:

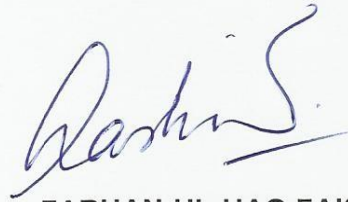
S. No.	Designation	Eligibility	Salary Range (Rs. Per Month)
a.	Principal	M.A/MSc. 2nd Division with at least 10 years of administration and teaching experience in well reputed institution	25,000-40,000
b.	Vice Principal	M.A/MSc. 2nd Division with at least 7 years of administration and teaching experience in well reputed institution	20,000-25,000
c.	Senior Subject Specialist	M.A. English with Very Good English Skills	17,000-20,000
		M.A English / MSc. in Pure Sciences with B. Ed or 5 years experience	
		M.Sc. Mathematics	
d.	Subject Specialist	M.A. English with Satisfactory English Skills	15,000-17,000
		M.Sc. in Pure Science. i.e. Chemistry, Physics, Botany, Zoology with Satisfactory English Skills	
		Qualification of category "e" with Good English Skills	
		Category "e" or "f" staff promoted through move-over or good performance.	
e.	Senior Lady Teacher	BSc. With Double Math or Computers	13,000-15,000
		B.A/BSc./M.A with B. Ed or 5 years experience	
		B.A/BSc/M.A with very good English Skills	
f.	Lady Teacher	B.A/BSc./M.A with Satisfactory English skills	11,000-13,000
g.	Junior Lady Teacher	F.Sc. With Satisfactory English skills	7,000-10,000
h.	Computer Instructor	B.C.S or B.A./BSc. with at least one year Diploma in Computer Sciences	13,000-17,000
i.	Computer / Solar Technician	D.A.E. (Electrical / Electronics) with Diploma in computer hardware / solar expertise.	13,000-17,000

j.	Bursar / Accountant	B. Com / BA with very good knowledge of computer based accounts handling, bookkeeping, inventory management and maintenance of records. Retired clerks from the Armed Forces having very good computers skills.	12,000-15,000
k.	Librarian / Lab Assistant	D.A.E /F.Sc. With relevant skill and experience	10,000-12,000
l.	Support Staff	As per actual job requirement	6,000-10,000

Daily Allowance:

a.	Principal / Program Manager	Rs.800
b.	Teaching / Managerial Staff	Rs.600
c.	Bursar / Accountant / Technician	Rs.600
d.	Librarian / Lab Assistant	Rs.400
e.	Support Staff	Rs.400

This issues with the approval of the competent authority.



FARHAN-UL-HAQ FAISAL HASHMI
(Secretary to the Board)

Copy for information to:

- a) Chairman, Board of Directors
- b) Director Finance
- c) Program Manager, TF Head Office
- d) All Principals, TF GSS
- e) All Members, TF GSS